

AGENDA
SPECIAL MEETING OF THE BOARD OF DIRECTORS
Thursday, July 30, 2026
7:30 p.m.
Westborough Water District Office
2263 Westborough Boulevard, South San Francisco

- 1. ROLL CALL:**
- 2. NEW BUSINESS:**
 - A. PUBLIC HEARING:
Consideration of Adoption of Report of Sewer Service Charges to be Collected on Tax Rolls and Requesting Their Collection by the County of San Mateo, Resolution No. 696.
 - B. Approve Updated District's Salary Schedule.
 - C. Consideration to Authorize Attendance to the ACWA Region 5 Zoom Board Meeting on August 3, 2026.
- 3. GENERAL MANAGER'S REPORT:**
 - A. Report on District's Water Conservation for June 2026.
- 4. ITEMS FROM BOARD OF DIRECTORS:**
 - A. Report on BAWSCA Meeting of July 16, 2026 (Chambers).
- 5. ADJOURNMENT:**

Upon request, the Westborough Water District will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and brief description of the auxiliary aid or service at least 3 days before the meeting. Request should be sent to Westborough Water District at 2263 Westborough Boulevard, South San Francisco, CA 94080, or email wwd@westboroughwater.org. Availability of Public Records: all public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Acts, that are distributed to a majority of the legislative body will be available for public inspection at 2263 Westborough Boulevard, South San Francisco, CA 94080, at the same time that the public records are distributed or made available to the legislative body.

RESOLUTION NO. 696
ADOPTING REPORT OF SEWER SERVICE CHARGES TO BE COLLECTED ON TAX ROLLS
AND REQUESTING THEIR COLLECTION BY THE COUNTY OF SAN MATEO

WESTBOROUGH WATER DISTRICT

WHEREAS, Section 5473 of the California Health and Safety Code authorizes agencies to collect sewer charges on the property tax rolls; and

WHEREAS, pursuant to Ordinance No. 54, as modified by Ordinance No. 56, the Board of Directors (Board) approved the collection of sewer charges on the property tax rolls; and

WHEREAS, District staff has prepared a report, attached as Exhibit A, detailing the charges for each parcel; and

WHEREAS, on July 30, 2026, the Board held a public hearing on the imposition of specific sewer charges for each parcel on the property tax rolls; and

WHEREAS, the Board now desires to adopt this report and thereby impose the stated charges on each parcel listed in the report.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Westborough Water District as follows:

1. The District hereby adopts the report of charges attached as Exhibit A and requests the San Mateo County Tax Collector to collect such charges on the tax rolls for the year 2026-2027.
2. The General Manager is hereby authorized to take any further steps necessary to effectuate this action.

PASSED AND ADOPTED this 30th day of July, 2026, by the following vote:

AYES:

NOES:

ABSENT:

President of the Board of Directors
Westborough Water District

ATTEST:

Secretary of the Board

WESTBOROUGH WATER DISTRICT
AMENDED SALARY SCHEDULE FOR FISCAL YEAR 2026-2027
EFFECTIVE: JULY 1, 2026
Approved at Board Meeting:

JOB TITLE	HOURLY RANGE BOTTOM	ANNUAL RANGE BOTTOM	HOURLY RANGE TOP	ANNUAL RANGE TOP
MANAGEMENT				
GENERAL MANAGER		\$300,663.00		\$318,703.13
ADMINISTRATIVE				
OFFICE SUPERVISOR - HEAD OF DEPARTMENT	\$74.4156	\$154,784.52	\$78.8806	\$164,071.59
OPERATIONS ASSISTANT	\$52.5650	\$109,335.27	\$55.7189	\$115,895.38
OPERATIONS				
FIELD SUPERVISOR - HEAD OF DEPARTMENT	\$82.0481	\$170,660.00	\$86.9710	\$180,899.60
FIELD MAINTENANCE WORKER*	\$47.6018	\$99,011.75	\$50.4579	\$104,952.45
FIELD MAINTENANCE WORKER (ENTRY LEVEL)	\$39.9125	\$83,018.00	\$42.3073	\$87,999.08
FIELD ON-CALL WORKER	\$46.22		\$47.01	

Note: Reflects CPI-W - San Francisco-Oakland-Hayward - Feb 2026

** Reflects 3% Cross-Connection Control Specialist Certification*



Outlook

Notice: ACWA Region 5 Board Meeting - Aug. 3, 2026

From Jennifer Rotz <JenniferR@acwa.com>

Date Mon 7/27/2026 1:39 PM

To Jennifer Rotz <JenniferR@acwa.com>

 1 attachment (156 KB)

ACWA Region 5 Board Meeting Agenda - Aug3_2026.pdf;

Region 5 Members,

The next Region 5 Board Meeting is taking place on **Monday, August 3, 2026, at 10:00 a.m. – 12:00 p.m.** via Zoom. The region board will discuss and possibly take action on items listed on the attached agenda. The agenda and any meeting materials will be posted to the [Region 5 webpage](#).

The region board welcomes your attendance and input. Zoom access is available [here](#).

Note: This notice was sent to Region 5 member agency board presidents, general managers, committee reporters, and outreach captains. Please feel free to share with others at your agency.

Thank you,
Jennifer

Jennifer Rotz

Senior Regional Affairs Representative
Association of California Water Agencies
Office 916.441.4545 | **Direct/Cell** 916.669.2373
JenniferR@acwa.com | www.acwa.com



 VISION FOR OUR WATER FUTURE Be Part of the Vision LEARN MORE	 executive EDGE Bold ideas. Real connections. Next-level leadership. Sept 16–18, 2026 The Garland, North Hollywood REGISTER
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REGION 5 BOARD MEETING
Monday, August 3, 2026 | 10:00 a.m. – 12:00 p.m.
 Virtual Meeting | [Zoom Link](#)

AGENDA

- | | | |
|------|------------------------------------|---|
| I. | Call to Order and Welcome | Sarah Palmer, Chair |
| II. | Region 5 Work Plan Progress Update | Jennifer Rotz
Sr. Regional Affairs Representative |
| III. | POSSE Task Force Update | Palmer |
| IV. | Region 5 Activities Update | Board/Rotz |
| | a. Region Event – Sep. 3-4, 2026 | |
| V. | Additional Discussion Items | All |

REGION 5 BOARD
2026-'27

Chair
Sarah Palmer
 Zone 7 Water Agency

Vice Chair
John L. Varela
 Valley Water

Board Members
Steve Huber
 United Water Conservation District

Antonio Martinez
 Contra Costa Water District

John Muller
 Coastside County Water District

John H. Weed
 Alameda County Water District

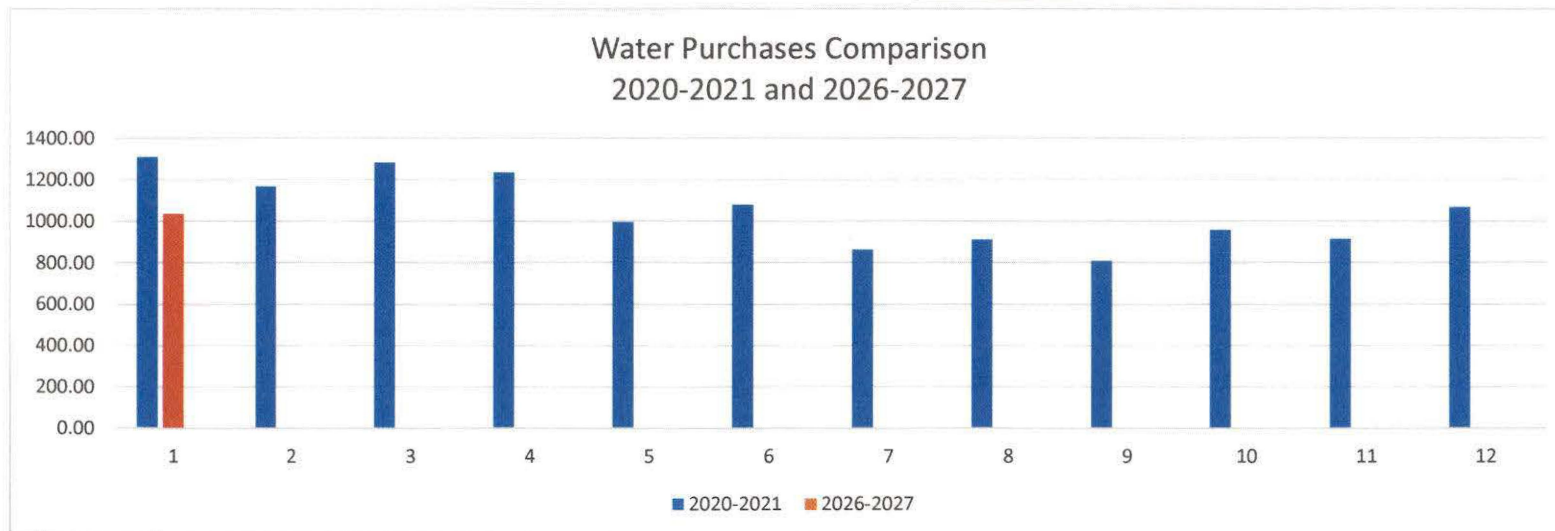
Floyd Wicks
 Montecito Water District

Questions
 Contact Jennifer Rotz,
 Senior Regional Affairs
 Representative, at
JenniferR@acwa.com or
 916.669.2373

Water Purchases Comparison 2020-2021 to 2026-2027

FY 2020-2021				FY 2026-2027				Comparison
Period	HCF Purchased	No. of Days Billed	HCF per Day	Period	HCF Purchased	No. of Days Billed	HCF per Day	HCF Per Day Difference
06/05/20 to 07/07/20	43157	33	1307.79	06/05/26 to 07/07/26	34169	33	1035.43	-272.36
07/08/20 to 08/06/20	34995	30	1166.50					
08/07/20 to 09/04/20	37162	29	1281.45					
09/05/20 to 10/06/20	39480	32	1233.75					
10/05/20 to 11/02/20	26876	27	995.41					
11/03/20 to 12/04/20	34525	32	1078.91					
12/05/20 to 01/04/21	26748	31	862.84					
01/05/21 to 02/01/21	25531	28	911.82					
02/02/21 to 03/04/21	25095	31	809.52					
03/05/21 to 04/05/21	30684	32	958.88					
04/06/21 to 05/05/21	27430	30	914.33					
05/06/21 to 06/03/21	30907	29	1065.76					
Total Purchases	382590	364	1051.07	Total Purchases	34169	33	1035.43	

GPCPD YTD	57.43
GPCPD 25/26	49.13
GPCPD 24/25	50.64
GPCPD 23/24	50.29
GPCPD 22/23	49.46
GPCPD 21/22	50.62
GPCPD 20/21	58.30



BAWSCA Meeting of 16 July 2026

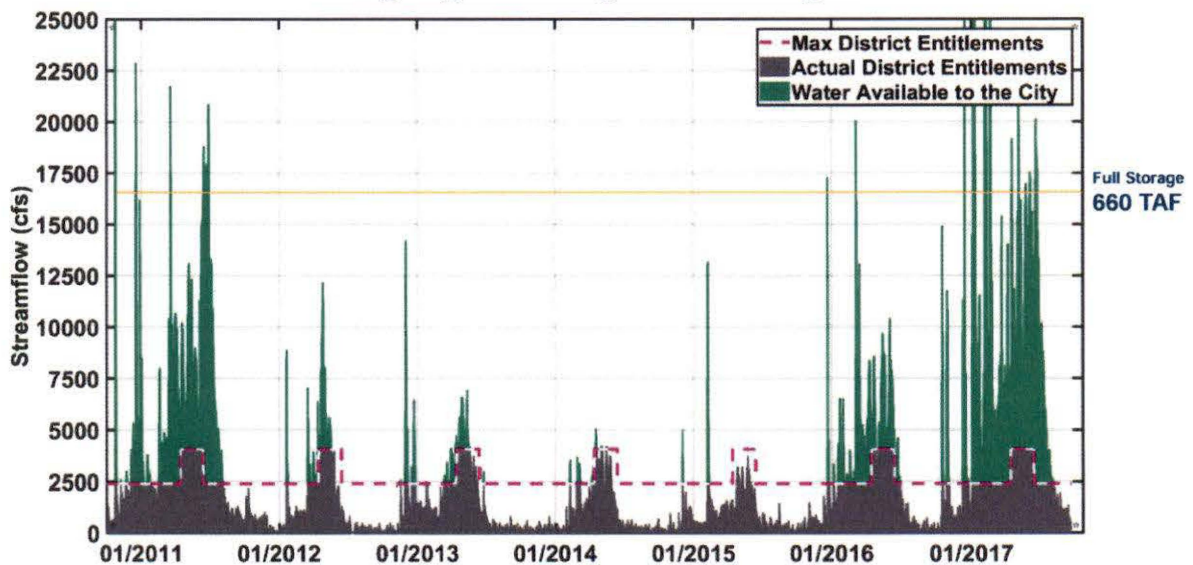
Louis Vella called the July meeting of the BAWSCA Board of Directors to order at 6:30 pm. Our only action item, approving minutes, was on the consent calendar although our major item was the SFPUC report, which focused on Water Operations and Design Drought. Particularly with designed drought the presentation drew lots of comments, including from 11 members of the public. More on the SFPUC report later, but it was followed by Tom Francis briefing the SFPUC Capital Improvements plans for Hetchy (HCIP or the Regional Water System east of Tracy), Water Enterprise (WECIP or the RWS west of Tracy) and WSIP (the 2 projects remaining from AB2058 which established BAWSCA). Tom briefly covered a project or two in each CIP, including the Moccasin Penstocks and the Millbrae Operations Center. After Tom's presentation it was already 9 pm so we voted to extend the meeting until 9:30 pm (given they had to lock up the facility by 9:45 pm) and then briefly had an update on Strategy 2050. After the CEO reports we cancelled the closed sessions (no new news anyhow) and adjourned the meeting at 9:30 pm. Our next meeting will be September 17 in Burlingame.

Now for the PUC presentation. Because designed drought is used in planning what capital improvements to do it is important to understand operations, including use of the "Water Bank". SFPUC gets 85% of its water from the Tuolumne watershed and 3 upstream reservoirs, Hetchy, Cherry, and Eleanor. Modesto and Turlock Irrigation Districts (TID/MID) have primary water rights on the Tuolumne and as such, by the Raker Act, gets the first 2350 cubic feet per second (cfs) flow on the river, except from April 15 thru June 13, when their entitlement increases to 4000 cfs. San Francisco gets what is left over, assuming they have room for the water in their reservoirs. Thus in dry years they don't get much (practically none in the drought year of 2014) while in wet years like 2011 and 2017 they may release a bunch down the river because their reservoirs are full. TID/MID draw their water from just below Don Pedro Reservoir, downstream from Hetchy. SFPUC designed its system to get its water from Hetchy because it can flow by gravity to San Francisco and because it does not need filtering because of the granite watershed. Irrigation does not require such high quality water. When TID/MID built Don Pedro, SFPUC paid for 51.7% of the dam construction so they could claim 570,000 acre feet of storage, which is 158% of the storage in Hetchy, in the reservoir. SFPUC uses this to "bank" water for TID/MID to meet their water rights. Thus SFPUC can claim the early flows into Hetchy while TID/MID gets the equivalent water from the "Bank". SFPUC refills the bank from excess flows when available, plus flows from Eleanor and Cherry, whose water would need filtering if used for household consumption.

The system works great as long as there is enough rain to fill the bank. SFPUC tries to fill Hetchy by July 1st with that early runoff for the dry summer months. But in drought years, particularly back to back dry years, they may not have enough water to fill the bank, and when the bank is empty, the water to meet TID/MID rights must come from Hetchy. That nearly happened in 2015 after multiple years of drought. Thus for modeling purposes, SFPUC tries to maintain supply for the worst Tuolumne drought on record (1987-92) plus a 2-year drought after that. Managing that storage is key as unlike agencies like Valley Water and EBMUD, SFPUC cannot draw from other watersheds via the SWP or CVP systems.

To help you visualize SFPUC's water rights and system performance, below are 2 slides which Steve Ritchie used. The first shows water available to the city from 2011-2017. Below the dotted line is water which belongs to TID/MID (note the bump ups for April 15-June 13 each year). The shaded area above the line is the water available to SFPUC and the regional water system. The second slide shows what happens to reservoir storage if we had the 2011-15 drought followed by a 2-year drought similar to that of 2014-15. This 8 or 9 years of drought may be a bunch, but Australia had a drought from 1996-2010 and the Colorado River is still in a drought which started in 2000.

Managing Through A Drought



What Happens If It Continues to Be Dry?

